



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**


RSA UNION BUILDING
100 N. UNION STREET
POST OFFICE BOX 301410
MONTGOMERY, ALABAMA 36130-1410



JOHN M. HOUSTON
COMMISSIONER

MEMORANDUM : SA#10-03

TO: All Contracted Substance Abuse Treatment Providers

FROM:  J. Kent Hunt
Associate Commissioner for Substance Abuse

RE: Rate Study.

DATE: March 2, 2010

Attached you will find the data collection portion of the Alabama Substance Abuse Rate Study. The documents included are:

1. A Word document, "Directions for Alabama Cost Study";
2. An Excel workbook entitled "Alabama Cost Study"; and
3. A Word document entitled "Explanatory Notes".

Please designate a staff member to respond who meets the following criteria.

1. Proficient in using spreadsheets;
2. Familiar with your program budget; and
3. Knows some accounting.

We will conduct a webinar on March 9, 2010 at 1:00 CST which will allow the consultants to describe the process and answer questions regarding the data collection and analysis. Registration information will be provided soon. The completed study must be returned by April 9th.

To reiterate my thoughts from the previous memo, your participation in the rate study is essential to the establishment of reasonable reimbursement rates for the new substance abuse levels of care. It will be great if we get one hundred percent participation, however, rates will be established based on analysis of responses received. This is your opportunity to have direct input into the development of the reimbursement rates.